



GOVERNMENT OF ODISHA

H & UD DEPARTMENT PARADEEP MUNICIPALITY PARADEEP

QUOTATION CALL NOTICE

SUPPLYING, FITTING & FIXING OF DOORS AND WALL PANEL OFFICE BUILDING OF PARADEEP MUNICIPALITY

PERIOD OF SALE OF BID DOCUMENTS :- From dt. 13.6. 2025 to dt. 23.6. 2025

LAST DATE OF RECEIVED BID DOCUMENTS:- Dt. 24.06. upto 05.00 PM

DATE & TIME OF OPENING BID DOCUMENTS :- Dt. 25.6.25 at 11.00 AM

COST OF TENDER PAPER :- ₹ 4,000.00 (Rupees:- Four thousand) only

COST OF EMD :- ₹ 10,000.00 (Rupees:- Ten thousand) only

Name of the Bidder

DD No

/Dt

EXECUTIVE OFFICER
PARADEEP MUNICIPALITY
PARADEEP, ODISHA.

OFFICE OF THE PARADEEP MUNICIPALITY, PARADEEP

No. 2428, Date 10-06-2025

QUOTATION CALL NOTICE

Executive Officer, Paradeep Municipality Paradeep invites sealed Quotation Call Notice from interested/ intending eligible Firms/ Fabricator Agencies/ Contractors for "SUPPLYING, FITTING & FIXING OF DOORS AND WALL PANEL OFFICE BUILDING OF PARADEEP MUNICIPALITY" DTCN alongwith terms & conditions can be obtained on payment of ₹4,000.00 (Rupees:- Four thousand) only (not refundable) in shape of DD/ BD from dt. 13.6.25 to dt. 23.6.25 up to 05.00 PM. Paper cost shall be paid as per the same method noted in DTCN downloaded online.

The Registered firms/ Registered agencies/ Contractors must be accompanied with photo copy of valid (i) PAN (ii) GSTIN (iii) Complete Organisation (iv) Firm/ Agency/ Contractor Registration Certificate details, Authenticated proof of the firm. The sealed Quotation and other documents will be received offline on or before dt. 24.6.25 upto 05.00 PM only thorough Speed Post/ Registered Post and will be opened on dt. 25.6.25 at 11.00 AM in presence of the bidder or their authorized representatives. The authority reserves the right to accept or cancel any or all quotations without assigning any reason thereof.

Hande
10/06/2025

Executive Officer
Paradeep Municipality

Memo

2429

Dt 10-06-2025

Copy to / ADM, Paradeep / EE, R&B, Division, PPA for information and necessary action. They are requested to display the office Notice Board for wide publication.

Copy to Office Notice Board for wide Publication.

Hande
10/06/2025

Executive Officer
Paradeep Municipality

Memo

2430

Dt 10-06-2025

Copy to the Editor, I & PR, Bhubaneswar to publish in two Odia newspaper and one English newspaper for wide publication for one day on one edition with minimum space and submit the bill as per I & PR rate for payment.

Hande
10/06/2025

Executive Officer
Paradeep Municipality

Memo

2431

Dt 10-06-2025

Copy to DIO, NIC, Jagatsinghpur/ MIS, Paradeep Municipality with a request to publish the Quotation Call Notice in the district/ Paradeep Municipality website portal.

Hande
10/06/2025

Executive Officer
Paradeep Municipality

Memo

2432

Dt 10-06-2025

Copy to Accountant/ Cashier, Paradeep Municipality for information and necessary action.

Hande
10/06/2025

Executive Officer
Paradeep Municipality

OFFICE OF THE PARADEEP MUNICIPALITY, PARADEEP

QUOTATION SCHEDULE

**SUPPLYING, FITTING & FIXING OF DOORS AND WALL PANEL OFFICE
BUILDING OF PARADEEP MUNICIPALITY**

- 1 Quotation Call Notice No : _____ dt. _____
- 2 Name of the Quotationer :
- 3 Cost of Quotation Schedule : Rs.4,000/- (Rupees Four Thousand) only.
- 4 DD No: _____ / Date _____ for the cost of Quotation Schedule.
- 5 Sale of Quotation Schedule from **Date:** _____ **to dt.** _____ **upto 05.00 PM**
- 6 Last Date of Received the Quotation with all Documents : Date: _____ **upto 05.00 PM**
- 7 Opening of the Quotation Date : _____ **at 11.00 AM**
- 8 TP Cost amount Rs.4,000.00 vide DD/ BC/. _____ / Date _____.
- 9 EMD amount Rs. 10,000/- of Quoted Rate vide DD/ PO/ BC/ TDR/ _____ . / Date _____.


Executive Officer
Paradeep Municipality

TERMS AND CONDITIONS

- 1 The details of bid documents schedule and set of term & conditions is available in the Municipality office, Paradeep and office website www.Paradeepmunicipality.in. on payment of ₹ 4,000.00 (Rupees:- Four thousand) Only (Non-refundable) towards cost of tender documents in shape of DD/ Banker cheque drawn on any Nationalized Bank in favour of Executive Officer, Paradeep Municipality payable at Paradeep. Paper cost shall be paid as per the same method downloaded online. Quotation without payment of paper cost shall not be accepted in any case and will be rejected summarily.
- 2 The bidder must be accompanied by EMD/ tender security amount of ₹ 10,000.00 (Rupees:- Ten thousand) in shape of DD/ TDR/ Banker cheque drawn on any Nationalized Bank in favour of Executive Officer, Paradeep Municipality payable at Paradeep. Quotation without EMD shall not be accepted in any case and will be rejected summarily.
- 3 The sale of tender documents start from dt. 13.6.2025 to dt. 23.6.2025 up to 05.00 PM. Request for tender quotation documents through Speed post/ Registered Post only, otherwise the same will not be entertained.
- 4 The completed & sealed Quotation and other documents will be received only through Speed Post/ Registered Post on or before dt. 24.06.2025 upto 5.00 PM by the Executive Officer, Paradeep Municipality. The envelope containing the tender documents should be superscripted with "SUPPLYING, FITTING & FIXING OF DOORS AND WALL PANEL OFFICE BUILDING OF PARADEEP MUNICIPALITY".
- 5 The Quotation/ bid documents will be opened on dt. 25.06.2025 at 11.00 AM in the chamber of Executive Officer/ Chairperson, Paradeep Municipality, Paradeep in the presence of the bidders or their authorized representatives who wish to attend. If office happens to be closed for any reason on the date the receiving or opening of the tender as specified the tenders will be received/ opened in the next working day at the same time & venue.
- 6 The Municipality will not be responsible for postal delay.
- 7 Bidder should submit self attested copies of (i) PAN (ii) GSTIN (iii) Complete Organisation (iv) Firm/ Fabricated Agency/ Contractor Registration Certificate details alongwith the bid. Quotation without one or more of these documents are bound to be rejected.
- 8 The quotationer should quote single rate for each item according to required specification wherever mentioned. More than one rate for a particular item will be summarily rejected. The schedule appended to the Tender call notice should be filled up and signed.
- 9 The bidder shall quote their price in BoQ as per Annexure-I, included in Quotation Call Notice.
- 10 The bidder shall quote in item wise as per work described in scope of work and BoQ.
- 11 The bidder shall reffer spécification & Design attached in Annexure-I for the said work.
- 12 The quoted rate shall be inclusive of all taxes and duties if any. Taxes and duties shall be mentioned separatly if required.
- 13 Any correction or overwriting in the offer should be attested by the quotationer.
- 14 The bidder should submit their bid documents in two covers i.e. Technical Bid & Financial Bid separately.
- 15 The rate should be mentioned in both figures and words.
- 16 The rate is valid for one calender year.
- 17 The quotationer shall submit the quotation schedule duly signed by him with seal.
- 18 Validity period of bid- 90 calender days from the date of opening the bid

- 19 The Quotationer shall not sublet, transfer or assign any part of the full work of this award without prior written permission from the Executive Office, Paradeep Municipality.
- 20 The EMD shall be forfeited on the following grounds :
 - i If the successful bidder fails to executive work in time.
- 21 If the bidder does not change/ rectify any defects found in the work.
- 22 On refusal to enter in to a contract after the contract is awarded to a bidder.
- 23 **Bid Submitted through by Speed Post/ Registered Post before due time as per DTCN. Otherwise, it will not be entertained and will be rejected wihtout assigning any reason thereof.**
- 24 Quotation shall not be considered through Power of Attorney and No joint venture (JV) is eligible to apply the bid.
- 25 The tenders quotations received incomplete and received after due date shall be summarily rejected. The parties who wish to be present at the time of opening of Tender Quotation may represent themselves or authorize their representatives with an authorized letter.
- 26 The bidder should provide mail ID, contact No. and postal address for any correspondence.
- 27 The tenders quotations received incomplete and received after due date shall be summarily rejected. The parties who wish to be present at the time of opening of Tender Quotation may represent themselves or authorize their representatives with an authority letter.
- 28 The successful bidder will supply, fitting & fixing of sign board in his own risk in different places of Paradeep Municipality. The authority is no way responsible for any damage and delay in delivery of the same in time.
- 29 **The rate should be mantioned in both figures and words.**
- 30 The materials will be inspected by the Executive Officer/ Municipal Engineer/ Junior Engineer of Paradeep Municipalty.
- 31 Payment will be made as per the availability of fund.
- 32 Any material found deffect is to be replaced immediately free of cost.
- 33 The authority reserves the right to reject any or all the tenders without assigning any reason thereof.


Executive Officer
Paradeep Municipality

**Bill of quantities for "SUPPLYING, FITTING & FIXING OF DOORS AND WALL
PANEL OFFICE BUILDING OF PARADEEP MUNICIPALITY".**

Sl No	Unit Description	Qty.	Unit	Unit Rate	Rate	Amount (Including Taxes)
1	2	4	5	6	7	8
1	Providing supplying all labour materials tools and plants for WPC Door One Price sheet having size 2'-0" to 3'-0" wide and 6'-0" to 6'-6" height including cost of hinges,locking system both side stopper fitting and fixing inn positins bracking wall p;aster and reconstruct grouting after fitting and fixing of door etc if required etc if required and cost of carpenter drill machine screw transporting loading and unloading etc all complete as per the direction of EIC	As per requirem ent	sqm			
2	Providing supplying all labour materials tools and plants for 12mm thick WPC board with 1m thick Sunmaica pasted over WPC board to make finished and Glazed surface as per design etc all complete as per the direction of EIC	As per requirem ent	sqm			
3	Providing supplying all labour materials tools and plants for fixing of stainless steel English Alphabet Letters of Font size 6" thickness 2.5mm thick to fix on woode /stone/cemented surface etc all complete as per the direction of EIC	As per requirem ent	each			
4	Providing supplying all labour materials tools and plants for fixing of 6mm thick plain glass for door window cupboard with all fittings like rollers,handle etc all complete as per the direction of EIC	As per requirem ent	sqm			
5	Providing fitting and fixing up partition walling aluminum anodized section No.9210 and 9207 as single groove and double groove respectively as horizontal and vertical member and section 4660 as Tapered clip and jointing angle No. 1855 etc as per direction of Engineer-in-charge excluding cost of laminated board.	As per requirem ent	sqm			
6	Supplying, filling, fixing up window (sliding type) made up aluminum Section 9778 as windows frame, section No. 4095, 4096 and 9777, 3994 as shutter frame with 5mm thick black glass as panel fitted with rubber beading including locking arrangement including all fitting including cost of materials all taxes labour, T&P excluding cost of glass etc. complete as per direction of EIC.	As per requirem ent	kg			
7	Providing supplying all labour materials tools and plants for Door, window, Grill, Angle, Electrical materials, pipe, tap, pipe fittings, AC/ GCI Sheet, Hump pipes & its cos.etc all complete as per the direction of EIC	As per requirem ent	sqm			

8	Providing supplying all labour materials tools and plants for WPC Choukath of size 4inch x 3inch for door window frame as per design brand alstone or equivalet etc all complete as per the direction of EIC	As per requirem ent	rmt			
9	Providing fitting and fixing of false ceilling with aluminium anodised T Section No. 3215 with 2'-0" center to center, L section No. 1705 upto 15 micron on 4 walls to be fixed by means of steel screw and PVC plug and the aluminium grid 2'-0"x7'-0" with prelaminated particle board suspended from ceiling etc complete. 275	As per requirem ent	sqm			
Total						₹ -

(Rupees in Words.....)

Seal & Signature of the Bidder

Pande
10/06/2025
Executive Officer
Paradeep Municipality