



# GOVERNMENT OF ODISHA

## H & UD DEPARTMENT PARADEEP MUNICIPALITY PARADEEP

### QUOTATION CALL NOTICE

### SUPPLYING, FITTING & FIXING OF GCI SHEET AND ANGLE PARADEEP MUNICIPALITY

PERIOD OF SALE OF BID DOCUMENTS :- From dt. 13.06.2025 to dt. 23.06.2025

LAST DATE OF RECEIVED BID DOCUMENTS :- Dt. 24.06.25 upto 05.00 PM

DATE & TIME OF OPENING BID DOCUMENTS :- Dt. 25.06.25 at 11.00 AM

COST OF TENDER PAPER :- ₹ 10,000.00 (Rupees:- Ten thousand) only  
COST OF EMD :- ₹ 20,000.00 (Rupees:- Twenty thousand) only

Name of the Bidder

DD No /Dt

EXECUTIVE OFFICER  
PARADEEP MUNICIPALITY  
PARADEEP, ODISHA.

## OFFICE OF THE PARADEEP MUNICIPALITY, PARADEEP

No. 2438, Date 10-06-2025

### QUOTATION CALL NOTICE

Executive Officer, Paradeep Municipality Paradeep invites sealed Quotation Call Notice from interested/ intending eligible Firms/ Fabricator Agencies/ Contractors for "SUPPLYING, FITTING & FIXING OF GCI SHEET AND ANGLE PARADEEP MUNICIPALITY" DTCN alongwith terms & conditions can be obtained on payment of ₹10,000.00 (Rupees:- Ten thousand) only (not refundable) in shape of DD/ BD from dt. 13.06.25 to dt. 23.06.25 up to 05.00 PM. Paper cost shall be paid as per the same method noted in DTCN downloaded online.

The Registered firms/ Registered agencies/ Contractors must be accompanied with photo copy of valid (i) PAN (ii) GSTIN (iii) Complete Organisation (iv) Firm/ Agency/ Contractor Registration Certificate details, Authenticated proof of the firm. The sealed Quotation and other documents will be received offline on or before dt. 24.06.25 upto 05.00 PM only thorough Speed Post/ Registered Post and will be opened on dt. 25.06.25 at 11.00 AM in presence of the bidder or their authorized representatives. The authority reserves the right to accept or cancel any or all quotations without assigning any reason thereof.

*Hande*  
*10/06/2025*

Executive Officer  
Paradeep Municipality

Memo

2439

Dt 10-06-2025

Copy to ADM, Paradeep / EE, R&B, Division, PPA for information and necessary action. They are requested to display the office Notice Board for wide publication.

Copy to Office Notice Board for wide Publication.

*Hande*  
*10/06/2025*

Executive Officer  
Paradeep Municipality

Memo

2440

Dt 10-06-2025

Copy to the Editor, I & PR, Bhubaneswar to publish in two Odia newspaper and one English newspaper for wide publication for one day on one edition with minimum space and submit the bill as per I & PR rate for payment.

*Hande*  
*10/06/2025*

Executive Officer  
Paradeep Municipality

Memo

2441

Dt 10-06-2025

Copy to DIO, NIC, Jagatsinghpur/ MIS, Paradeep Municipality with a request to publish the Quotation Call Notice in the district/ Paradeep Municipality website portal.

*Hande*  
*10/06/2025*

Executive Officer  
Paradeep Municipality

Memo

2442

Dt 10-06-2025

Copy to Accountant/ Cashier, Paradeep Municipality for information and necessary action.

*Hande*  
*10/06/2025*

Executive Officer  
Paradeep Municipality

OFFICE OF THE PARADEEP MUNICIPALITY, PARADEEP

QUOTATION SCHEDULE

**SUPPLYING, FITTING & FIXING OF GCI SHEET AND ANGLE PARADEEP  
MUNICIPALITY**

- 1 Quotation Call Notice No : \_\_\_\_\_ dt. \_\_\_\_\_
- 2 Name of the Quotationer : . . . . .
- 3 Cost of Quotation Schedule : Rs.10,000/- (Rupees Ten Thousand) only.
- 4 DD No: \_\_\_\_\_ / Date \_\_\_\_\_ for the cost of Quotation Schedule.
- 5 Sale of Quotation Schedule from **Date:** \_\_\_\_\_ **to dt.** \_\_\_\_\_ **upto**  
**05.00 PM**
- 6 Last Date of Received the Quotation with all Documents : **Date:** \_\_\_\_\_ **upto**  
**05.00 PM**
- 7 Opening of the Quotation Date : \_\_\_\_\_ **at 11.00 AM**
- 8 TP Cost amount Rs.10,000.00 vide DD/ BC/ \_\_\_\_\_ / Date \_\_\_\_\_.
- 9 EMD amount Rs. 20,000/- of Quoted Rate vide DD/ PO/ BC/ TDR/ \_\_\_\_\_ / Date  
\_\_\_\_\_.

  
**Executive Officer**  
**Paradeep Municipality**



### TERMS AND CONDITIONS

- 1 The details of bid documents schedule and set of term & conditions is available in the Municipality office, Paradeep and office website [www.Paradeepmunicipality.in](http://www.Paradeepmunicipality.in). on payment of ₹ 10,000.00 (Rupees:- Ten thousand) Only (Non-refundable) towards cost of tender documents in shape of DD/ Banker cheque drawn on any Nationalized Bank in favour of Executive Officer, Paradeep Municipality payable at Paradeep. Paper cost shall be paid as per the same method downloaded online. Quotation without payment of paper cost shall not be accepted in any case and will be rejected summarily.
- 2 The bidder must be accompanied by EMD/ tender security amount of ₹ 20,000.00 (Rupees:- Twenty thousand) in shape of DD/ TDR/ Banker cheque drawn on any Nationalized Bank in favour of Executive Officer, Paradeep Municipality payable at Paradeep. Quotation without EMD shall not be accepted in any case and will be rejected summarily.
- 3 The sale of tender documents start from dt. 13.06, .2025 to dt. 23.06, .2025 up to 05.00 PM. Request for tender quotation documents through Speed post/ Registered Post only, otherwise the same will not be entertained.
- 4 The completed & sealed Quotation and other documents will be received only through Speed Post/ Registered Post on or before dt. 24.06, .2025 upto 5.00 PM by the Executive Officer, Paradeep Municipality. The envelope containing the tender documents should be superscripted with "SUPPLYING, FITTING & FIXING OF GCI SHEET AND ANGLE PARADEEP MUNICIPALITY".
- 5 The Quotation/ bid documents will be opened on dt. 25.06, .2025 at 11.00 AM in the chamber of Executive Officer/ Chairperson, Paradeep Municipality, Paradeep in the presence of the bidders or their authorized representatives who wish to attend. If office happens to be closed for any reason on the date the receiving or opening of the tender as specified the tenders will be received/ opened in the next working day at the same time & venue.
- 6 The Municipality will not be responsible for postal delay.
- 7 Bidder should submit self attested copies of (i) PAN (ii) GSTIN (iii) **Complete Organisation (iv) Firm/ Fabricated Agency/ Contractor Registration Certificate** details alongwith the bid. Quotation without one or more of these documents are bound to be rejected.
- 8 The quotationer should quote single rate for each item according to required specification wherever mentioned. More than one rate for a particular item will be summarily rejected. The schedule appended to the Tender call notice should be filled up and signed.
- 9 **The bidder shall quote their price in BoQ as per Annexure-I, included in Quotation Call Notice.**
- 10 **The bidder shall quote in item wise as per work described in scope of work and BoQ.**
- 11 **The bidder shall reffer specification & Design attached in Annexure-I for the said work.**
- 12 The quoted rate shall be inclusive of all taxes and duties if any. Taxes and duties shall be mentioned separatly if required.
- 13 Any correction or overwriting in the offer should be attested by the quotationer.
- 14 **The bidder should submit their bid documents in two covers i.e. Technical Bid & Financial Bid separately.**
- 15 The rate should be mentioned in both figures and words.
- 16 The rate is valid for one calender year.
- 17 The quotationer shall submit the quotation schedule duly signed by him with seal.
- 18 Validity period of bid- 90 calender days from the date of opening the bid

- 19 The Quotationer shall not sublet, transfer or assign any part of the full work of this award without prior written permission from the Executive Office, Paradeep Municipality.
- 20 The EMD shall be forfeited on the following grounds :
- i If the successful bidder fails to execute work in time.
  - ii If the bidder does not change/ rectify any defects found in the work.
  - iii On refusal to enter in to a contract after the contract is awarded to a bidder.
- 21 **Bid Submitted through by Speed Post/ Registered Post before due time as per DTCN. Otherwise, it will not be entertained and will be rejected without assigning any reason thereof.**
- 22 Quotation shall not be considered through Power of Attorney and No joint venture (JV) is eligible to apply the bid.
- 23 The tenders quotations received incomplete and received after due date shall be summarily rejected. The parties who wish to be present at the time of opening of Tender Quotation may represent themselves or authorize their representatives with an authorized letter.
- 24 The bidder should provide mail ID, contact No. and postal address for any correspondence.
- 25 The tenders quotations received incomplete and received after due date shall be summarily rejected. The parties who wish to be present at the time of opening of Tender Quotation may represent themselves or authorize their representatives with an authority letter.
- 26 The successful bidder will supply, fitting & fixing of sign board in his own risk in different places of Paradeep Municipality. The authority is no way responsible for any damage and delay in delivery of the same in time.
- 27 **The rate should be mentioned in both figures and words.**
- 28 The materials will be inspected by the Executive Officer/ Municipal Engineer/ Junior Engineer of Paradeep Municipality.
- 29 Payment will be made as per the availability of fund.
- 30 Any material found defect is to be replaced immediately free of cost.
- 31 The authority reserves the right to reject any or all the tenders without assigning any reason thereof.

  
Executive Officer  
Paradeep Municipality

**Bill of quantities for "SUPPLYING, FITTING & FIXING OF GCI SHEET AND  
ANGLE PARADEEP MUNICIPALITY".**

Sl No	Unit Description	Qty.	Unit	Unit Rate	Rate	Amount (Including Taxes)
1	2	4	5	6	7	8
1	Labour for fixing pre laminated colour GCI Sheet in roof drilling hole in wind ties including cost of sheet, fixing of ridges valleys wind ties, cost of fitting etc all complete.	As per requirement	sqm			
2	Supplying and fixing of structural truss, purline, rafters et by using angle, channel, flat, hollow section and placing in position approved design and specification etc with fabrication and cost, conveyance, taxes of all materials labour T & P etc required for the complete in all respect.	As per requirement	Kg			
Total						₹ -

(Rupees in Words.....)

*Seal & Signature of the Bidder*

*Paradeep*  
10/06/2023  
**Executive Officer**  
**Paradeep Municipality**